Women's Services Map

Guidance for organisations featured on
www.WomensServicesMap.com

WELCOME!

We're delighted that your organisation would like to feature on the Women's Services Map directory website, developed and launched by the National Women's Justice Coalition (NWJC) in September 2023.

Section 1 - ABOUT THE WSM

The Women's Services Map (WSM) is the UK's first directory of women's centres and specialist services for women and girls in contact with the criminal justice system.

It is designed to be as intuitive and user-friendly as possible, making it easy for visitors to the website to search for women's centres and services using an interactive map, postcode search or by filtering services by specialism or organisation. Visitors can also search for support services and projects delivered from all 12 women's prisons in the UK.

Section 2 - AIMS OF THE WSM

- To support collaboration and facilitate good communications and relationships between women's centres and specialist services and increase awareness of services and projects across the UK.

- To increase opportunities for signposting and information sharing, enabling women leaving prison or women in the community to access relevant, accurate information about the specialist services and support available in their local area, particularly if/when they are being released to an unfamiliar location.

- To make it easier for professionals to make referrals to specialist, credible and gender-specific, trauma-informed women's services.

- To make it easier for women to access services directly through drop-in groups, booking mechanisms and by making self-referrals.

Section 3 - CRITERIA FOR BEING ADDED TO THE DIRECTORY

Being listed on the WSM is completely free of charge to any organisation that meets the following criteria:

1. Organisations must be UK-based not-for-profit organisations, including registered charities, charitable incorporated organisations (CIOs), community interest companies (CICs), or other organisations approved by the NWJC that meet the eligibility criteria.

2. Organisations must have a proven track record of delivering trauma-informed and gender-responsive services, programmes and projects to women and girls in contact with, or at risk of being in contact with the criminal justice system. This may include offering specialist one-to-one casework support.

3. Organisations must deliver specialist women's services through women-only spaces, community settings, outreach provision or other models that align with the aims of the Women's Services Map.

4. Organisations listed on the Women's Services Map are expected to provide services in a way that is lawful, inclusive, trauma-informed and respectful of the diverse experiences of women and girls.

Section 4 - COMMITMENT FROM ORGANISATIONS LISTED IN THE DIRECTORY

To ensure the WSM is fully maintained and regularly updated with accurate information, all featured organisations are asked to commit to the following obligations:

1. Any featured organisation must nominate an 'Admin Lead' from their staff team who will be responsible for populating the directory with their organisation's information. Admin Leads will be given a unique log-in to the website's content management system enabling them to build and manage their organisation's 'Centre Page' and associated 'Service Listings'.

2. Before receiving their unique log-in, newly nominated Admin Leads will be invited to attend an online training session (via Zoom) delivered by the NWJC. During this training session, Admin Leads will be shown how to use the website's content management system in full. When an Admin Lead has finished building their organisation's Centre Page and Service Listings, this content will be reviewed and verified by Central Admin before being made public and searchable on the Women's Services Map website. Reasonable adjustments and alternative training arrangements can be provided where required.

3. All featured organisations are asked to sign our ***Acceptable Use Policy*** that sets out how the NWJC governs acceptable use of the Women's Services Map. It provides a clear, consistent, values-aligned framework to ensure the Map is used safely, ethically, and in ways that strengthen the women's justice ecosystem. The policy supports NWJC's commitment to feminist collaboration, transparency, safeguarding, and responsible stewardship of shared sector infrastructure.

4. All Admin Leads are invited to attend monthly online Surgery Sessions (via Teams/Zoom), hosted by the NWJC, to flag any issues or problems they are experiencing when using the website's content management system, to access top-up training as needed, and to share feedback and suggestions for ways to develop and improve directory listings and the website's functionality and useability. Surgery Sessions are optional, but Admin Leads are encouraged to attend *at least one surgery every three months*.

5. Admin Leads must commit to regularly reviewing and updating their organisation's Centre Page and Service Listings once a month to ensure that all content is credible, accurate, relevant and up to date.

6. All featured organisations must commit to ensuring they have an Admin Lead in post at any given time. Organisations are expected to notify Central Admin if their Admin Lead is changing roles or leaving their organisation. Organisations must then share with Central Admin, the name and contact details for a new Admin Lead in the event of staff changes. New Admin Leads will be expected to complete training, as outlined in point 2 above.

7. All featured organisations are encouraged to promote the Women's Services Map internally to their staff teams, externally to relevant partners and contacts, and on their social media channels as appropriate.

The NWJC will contact organisations to provide notice and an opportunity to address any concerns before a listing is removed, except where there are safeguarding, legal or reputational concerns requiring immediate action.

The NWJC anticipates that being represented on a national directory will be beneficial to any organisation featured, and that once an organisation has completed their Centre Page and Service listings, it will be a simple and time efficient administrative task for Admin Leads to oversee and update these listings on a monthly basis.

The NWJC can offer ongoing, bespoke and responsive support to all Admin Leads as needed.

Please email info@womensservicesmap.com for more information or to return a signed Statement of Commitment and Eligibility and Acceptable Use Policy

The Women's Services Map has been developed by the National Women's Justice Coalition and is funded through an infrastructure grant provided by His Majesty's Prison and Probation Service (HMPPS). All featured organisations are asked to read our Privacy Policy in full prior to being onboarded.

Last reviewed: Oct 2026

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Statement of Commitment & Eligibility

Name of Organisation:	
Website:	
Name of Senior Leader: (CEO/Director/Head of Services)	
Email contact for Senior Leader:	
Name of Admin Lead:	
Email contact for Admin Lead:	
Please answer:	*Yes, No, N/A*
We confirm our organisation is a registered UK based charity or community interest company (CIC).	
We confirm our organisation delivers trauma-informed and gender-responsive services, programmes and projects to women and girls in contact with, or at risk of being in contact with the criminal justice system.	
We confirm our organisation delivers services from women's centres, hubs or women-only spaces.	
We confirm our organisation will commit to all obligations outlined in Section 4 of the Women's Services Map Guidance document and understand that where organisations are unable to meet these commitments, the National Women's Justice Coalition (NWJC) may review their eligibility to remain listed. The NWJC will work with organisations wherever possible to resolve any issues.	
We confirm we have signed and returned a copy of the NWJC's ***Acceptable Use Policy*** and will abide by this framework.	
We confirm our nominated Admin Lead will attend an initial online training session delivered by the NWJC.	
We confirm our Admin Lead will attend online WSM Surgery Sessions (via Teams/Zoom), hosted by the National Women's Justice Coalition a minimum of once every three months.	
We confirm our Admin Lead will commit to regularly reviewing and updating our organisation's Centre Page and Service Listings to ensure that all content remains accurate and up to date.	

We confirm our organisation will actively engage with the NWJC to support the development and continuous improvement of the Women's Services Map, sharing feedback, suggestions, and insights to improve the directory's effectiveness and usability.	
We confirm our organisation will always have an Admin Lead in post. We commit to notifying the NWJC if our Admin Lead changes roles or leaves our organisation. In the event of staff changes, we will share the name and contact details of a new Admin Lead with Central Admin. We confirm that the new Admin Lead will complete the training, as outlined above.	
We confirm our organisation will actively promote the Women's Services Map internally to our staff teams and externally to relevant partners and through our various platforms and social media channels.	
We confirm our organisation will commit to all obligations outlined above and in the ***Acceptable Use Policy***. We understand that if our organisation is unable to meet these commitments, the NWJC may review our eligibility to remain listed, which may result in the temporary or permanent removal of our organisation from the directory.	
Signed on behalf of organisation: **Full name and position:** *Digital signatures accepted or enter signatory's full name here*	
Date:	